

# **Member Policy Agreement**

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## **Jackson Community Volunteer Fire and Rescue Inc.**

Our Volunteer Fire Department responds to emergencies as a team and all members will act accordingly. New Members will be expected to provide support to firemen and first responders.

### **Background Checks**

All new members are required to submit a driving record from any state you have lived in within the last 3 years. The reason for leaving a state must be disclosed upon submittal. This driving record is required by all new members in order to join the JVFD, and periodically resubmitted at least as often as the renewal of the driving license. Obtain one by going to the NCDMV website. The driving record will be provided at the member's expense. Should the driving record include substantial infractions the JVFD Board of Directors will review it to determine the members' eligibility.

Criminal background records will be brought before the JVFD Board of Directors to determine acceptance within the department. The JVFD Board of Directors will have the right to require a criminal background check on any individual in the department as they see fit. It will be paid for by the member in question.

New members with previous training must provide written certification to be eligible for more than support duties.

### **Training**

Training is an integral part of this fire department. My participation insures the safety of all members not just myself. Members are solely responsible to keep training and response records up to date and placed in their personnel file at the station.

#### **(Firefighters)**

The JVFD will provide an opportunity for 48 hours of training per year. Each member is required to receive 36 hours of that training each year, generally from the 1<sup>st</sup> Saturday of each month.

All new members must check-off the equipment on all the Apparatus Vehicles and attend at least one training session before attending calls. The scheduled Truck Checklist Duty is required of each member. If you cannot do your scheduled duty, you can swap times with another member or do it on a substitute date.

New members will be on a probationary status for 6 months and may be dismissed for any reason. Jr. Members will be on probationary status until their 18<sup>th</sup> birthday.

All new firefighters must complete SPCC firefighting class 1403 before they can go inside of a structure during a fire call, or within 50 feet of a burning structure.

#### **(Medical Responders)**

JVFD First Responders must receive 24 hours of training each year. If class at the station is missed: it must be made up at another station or college. Each First responder is responsible with maintaining and keeping their personal training records.

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### **Personnel Gear & Equipment**

All personal protection gear, radios, and pagers issued are the property of the fire department. It is the members' duty to clean and care for this equipment. Should any component issued be lost, stolen, or damaged other than normal use: it must be replaced with a product bought by the fire department and paid for by the member.

### **Drug Policy**

No Alcohol will be permitted on Volunteer Fire Department premises or calls. Should any member consider themselves impaired by the influence of any drugs, including those for medical reasons they will not attend a call. 1st offence = automatic dismissal.

### **Response to Emergency Incidence**

Members are required to obey North Carolina State laws at all times. This includes not exceeding the posted speed limit, not following vehicles too closely, and wearing a seat belt.

No members will be permitted to drive or operate department vehicles until cleared in writing by a majority vote of the Board of Directors present.

For members under 18 years of age, no emergency lights will be allowed other than standard hazard flashers. When arriving at a scene, all members should try to park on one side of the roadway to allow access and turn around for emergency vehicles.

No members on probation will be allowed to drive an emergency vehicle without written authorization from an officer.

Untrained members will best serve by marking an address for others upon arrival.

### **Response Conduct at Calls**

Professional conduct is required on all calls. Horseplay or even loud talking on medical calls will not be tolerated. The 1<sup>st</sup> offence will be a verbal warning, requiring a signed statement that it will not happen again. The 2<sup>nd</sup> offence is a 30 day suspension from the department, 3<sup>rd</sup> is an automatic dismissal with a prompt return of all issued gear.

On medical calls, 3 First Responders is usually enough inside a residence with a 4<sup>th</sup> recording the incident. All others should wait just outside and be ready as called for. Do not wander off or leave the scene unless cleared.

Command of a scene will be assumed by the first trained fireman or first responder on such calls. This command will be given off verbally to the first officer arriving on the scene. If you are not a trained first responder, do not go inside a structure.

Each member must attend a minimum of 8 calls per year to remain a department member.

# Member Policy Agreement

## Jackson Community Volunteer Fire and Rescue Inc.

### Personal Pledge

I have carefully read all pages of this Jackson Community Volunteer Fire and Rescue Policy Agreement and will abide by the entire contract. I understand that my membership may be revoked at any time for any reason including that I subjectively just do not mesh within the organization.

I am required upon signing this to disclose any criminal record, and will provide it to the Board of Directors at my own expense for review before admission to this fire department. Perjury of a criminal record is an automatic dismissal from the fire department.

\_\_\_\_\_ on this day of \_\_\_\_\_  
Signature ( Month, Date, Year )

\_\_\_\_\_  
Fire Dept Officer Witness

\_\_\_\_\_  
Board Member Signature to Drive Vehicles

### - Equipment Issued -

Item	Size & Serial Number	Issued	Returned	New/Used
Helmet				
Hood				
Gloves				
Coat				
Pants				
Boots				
Radio				
Pager				
Traffic Vest				
Medical Bag				
Oxygen Tank				
Fire Extinguis.				

# APPLICATION FORM

## Jackson Community Volunteer Fire and Rescue Inc.

PRINT CLEARLY:

Last Name \_\_\_\_\_ First \_\_\_\_\_ MI \_\_\_\_\_

Address: Street / City \_\_\_\_\_

Home Phone \_\_\_\_\_ Work \_\_\_\_\_ Cell \_\_\_\_\_

Email \_\_\_\_\_

Employer Name/ Address/ Phone (or School & Principal's signature if you are a student)

DOB \_\_\_\_\_ Social Security # \_\_\_\_\_ Driver License \_\_\_\_\_

Married \_\_\_\_\_ Year \_\_\_\_\_ Spouses Name \_\_\_\_\_

Employer Name / Address / Phone

Dependent's Name \_\_\_\_\_ DOB \_\_\_\_\_

Name \_\_\_\_\_ DOB \_\_\_\_\_

Name \_\_\_\_\_ DOB \_\_\_\_\_

Name \_\_\_\_\_ DOB \_\_\_\_\_

Date Joined Department \_\_\_\_\_ Date Terminated or Retired \_\_\_\_\_

Reason for Leaving Dept. \_\_\_\_\_

Previous Addresses from last 5 years

Street / City / State

Dates

Previous Training: Include skills that could benefit this fire department

Signature ( Parent / Guardian's Name and Signature if under 18 )

Date

- Attach your certified Driving Record to this Application -

# EMERGENCY INFORMATION

Jackson Community Volunteer Fire and Rescue Inc.

Blood Type \_\_\_\_\_ Allergies \_\_\_\_\_

Were You an EMT \_\_\_\_\_ First Responder \_\_\_\_\_ What Station \_\_\_\_\_

Date Began in Previous Station \_\_\_\_\_ Date Ended \_\_\_\_\_

Reason for Leaving \_\_\_\_\_

## - In Case of Emergency -

Person to Contact \_\_\_\_\_ Relation \_\_\_\_\_

Their Phone (H) \_\_\_\_\_ (W) \_\_\_\_\_ Cell \_\_\_\_\_

Their Address: Street /City /State

## - Beneficiaries -

Named for Insurance Purposes on County Policy

Name \_\_\_\_\_

Their Phone (H) \_\_\_\_\_ (W) \_\_\_\_\_ Cell \_\_\_\_\_

Their Address \_\_\_\_\_

2nd Beneficiary

Name \_\_\_\_\_

Their Phone (H) \_\_\_\_\_ (W) \_\_\_\_\_ Cell \_\_\_\_\_

Their Address \_\_\_\_\_

Your Signature (Parent / Guardian's Name and Signature if under 18)

Date

\_\_\_\_\_